

## CE Easy Steps

### 2019 Michigan Child Death Review Annual Team Member Training

**April 28-30, 2019**

The following continuing education opportunities are available for this training:

This educational training offers a maximum of:

**12.00 contact hours for NURSES**

**12.00 clock hours for SOCIAL WORKERS**

**12.00 CONTINUING MEDICAL EDUCATION CATEGORY II hours**

**12.00 educational hours on a CERTIFICATE OF ATTENDANCE for all OTHER healthcare professionals**

#### IMPORTANT REQUIREMENTS FOR CONTINUING EDUCATION OPPORTUNITIES

- ✓ Check in at the Registration desk to confirm attendance
- ✓ Participate in 100% of the session(s) you attend and review all materials
  - Full attendance is required at the session to receive CE hours for that session.
- ✓ Complete the event Evaluation Survey provided to you at the event.
- ✓ Complete Sign-Out Sheet for each type of CE Requested
  - **IMPORTANT:** Continuing Education will only be awarded to participants who appear on the sign-out sheet.
- ✓ Continuing Education Certificate Award Process
  - After determination that all criterion has been met, a certificate will be emailed to you
  - The certificate awarding process can take up to 30 days after the event

**PLEASE NOTE: NO LATE FORMS WILL BE ACCEPTED; CREDIT WILL NOT BE AWARDED UNLESS ALL CRITERIA IS MET**